

**Advertisement: Engagement of Consultants for PMSSY Projects**

1) Ministry of Health and Family Welfare intends to engage the services of Consultants, as detailed below, on contract basis, for a period of eleven months, subject to extension, based on functional requirements and suitability, connected with various activities related to Pradhan Mantri Swasthya Suraksha Yojana (PMSSY). The applicants meeting the requirements are requested to apply **by 27 October 2014** as per proforma given below.

- |    |  |   |     |
|----|--|---|-----|
| A. | Principal Consultant (Personnel & Admn.)       | - | One |
| B. | Principal Consultant (Legal)                   | - | One |
| C. | Principal Consultant (Engineering)             | - | One |
| D. | Principal Consultant (Architecture)            | - | One |
| E. | Principal Consultant (Public Health / Medical) | - | One |

2) **Eligibility requirements and work responsibilities** for each of the positions are mentioned hereinafter.

**A. Principal Consultant (Personnel & Admn.)**

- i. **Qualification:** A Bachelor's degree from a recognized Institution / University. MBA in human resources or a degree in law would be an added qualification.
- ii. **Minimum experience:** Twenty five years. Experience in handling establishment and administration matters in a Government of India organization. Preference will be given to those who have handled Government of India matters at senior positions.
- iii. **Work responsibilities include support to PMSSY Division but not limited to the following:**
  - a. Establishment matters related to projects being handled in PMSSY which includes new AIIMS.
  - b. Administration matters related to projects being handled in PMSSY which includes new AIIMS.
  - c. Court cases related to projects being handled in PMSSY which includes new AIIMS.
  - d. Framing of draft rules, regulations and their implementation related to projects being handled in PMSSY which includes new AIIMS.
  - e. To work in coordination with other consultants and/or units of Division.
  - f. Any other works which may be assigned from time to time.

**B. Principal Consultant (Legal)**

- i. **Qualification:** A Bachelor's degree in law from a recognized Institution / University. Master's degree in law would be an added qualification.
- ii. **Minimum experience:** Twenty years in legal matters arising out of contract agreements, recruitment and other establishment matters, arbitration, etc. Experience in legal and court matters related to implementation of infrastructure projects in Government set up will be preferred. Sound knowledge of Government administrative regulations / experience in Legal Procedures / Labour Laws. Fluency in written and oral English / Legal drafting skills.
- iii. **Work responsibilities include support to PMSSY Division but not limited to the following:**
  - a. Legal matters related to projects being handled in PMSSY which includes new AIIMS.
  - b. Court cases related to projects being handled in PMSSY which includes new AIIMS.
  - c. To examine and analyse law / statute related cases and render advice.
  - d. To prepare documents for filing in various forums connected with legal matter
  - e. To render advice and inputs connected with legal vetting of documents.
  - f. To assist Counsels of Ministry / PMSSY project institutions in courts.
  - g. To carry out any other and all tasks as may be assigned by PMSSY Division.

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- h. To work in coordination with other consultants and/or units of Division.
- i. Any other works which may be assigned from time to time.

**C. Principal Consultant (Engineering)**

- i. **Qualification:** B.E. or B.Tech in Civil or Electrical Engineering from recognized University or IIT or NIT. M.E. / M Tech in relevant Engineering field or in Construction Management will be considered as an additional qualification.
- ii. **Minimum experience:** Twenty five years. Relevant experience in planning, tendering, execution and contract management of engineering works for large sized / multi storied buildings or hospitals projects. Experience of handling Central Government civil construction projects and knowledge of working with projects covered under CPWD procedures would be preferred.
- iii. **Work responsibilities include support to PMSSY Division but not limited to the following:**
  - a. To examine / review concept plan(s)/ Detailed Project Report(s) / estimates received in Ministry and make necessary suggestions / recommendations as advice;
  - b. To examine / review tender document(s) for engineering works and submit advice;
  - c. To examine all technical issues related to and arising during implementation of engineering works in PMSSY / MoHFW Projects and submit advice;
  - d. To assist and to render advice in evaluation of specifications and in quality assurance.
  - e. To evaluate work progress against planned schedule and update construction schedule and submit advice.
  - f. To identify potential problems areas, likely cause of delay/slippage and suggest preventive and contingent action and submit advice.
  - g. To work in coordination with other consultants and/or units of Division.
  - h. Any other works which may be assigned from time to time.

**D. Principal Consultant (Architecture)**

- i. **Qualification:** Bachelor's degree in Architecture from recognized University/ Institute. M. Arch. will be considered as an additional qualification.
- ii. **Minimum experience:** Fifteen years in the field of architectural design, analysis of projects drawing etc. Health care architecture experience will be preferred.
- iii. **Work responsibilities include support to PMSSY Division but not limited to the following:**
  - a. To examine / review concept plan(s)/ Detailed Project Report(s) / estimates received in Ministry and make necessary suggestions / recommendations as advice;
  - b. To examine / review tender document(s) and submit advice;
  - c. To examine all technical issues related to and arising during implementation of works in PMSSY / MoHFW Projects and submit advice;
  - d. To assist and to render advice in evaluation of specifications and in quality assurance.
  - e. To evaluate work progress against planned schedule and update construction schedule and submit advice.
  - f. To identify potential problems areas, likely cause of delay/slippage and suggest preventive and contingent action and submit advice.
  - g. To work in coordination with other consultants and/or units of Division.
  - h. Any other works which may be assigned from time to time.

**E. Principal Consultant (Public Health / Medical)**

- i. **Qualification:** Master's degree in Public Health or in Medical stream from recognized Institution / University.
- ii. **Minimum experience required:** Twenty five years. Relevant experience in planning, monitoring, implementation and management of public health programmes or institutions. Experience of handling Central Government funded projects or working with projects covered under Central Government programmes would be preferred.
- iii. **Work responsibilities include support to PMSSY Division but not limited to the following:**

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- a. To examine / review concept plan(s)/ Detailed Project Report(s)/ estimates received in Ministry in respect of public health projects included in PMSSY institutions and make necessary suggestions / recommendations and submit advice;
- b. To assist and to render advice in evaluation of public health / environmental health programmes in PMSSY projects and in quality assurance.
- c. To evaluate work progress against planned schedule and update implementation schedule and submit advice.
- d. To identify potential problems areas, likely cause of delay/ slippage and suggest preventive and contingent action and submit advice.
- e. To carry out any other and all tasks as may be assigned by PMSSY Division.
- f. To work in coordination with other consultants and/or units of Division.

3) Persons up to **age of 65 years** including those retired from Central Government/ State Government/ Armed Forces/ CPWD/ CPSU meeting the eligibility requirements can apply. Those coming under the purview of DG Resettlement may also apply.

4) **Contract Period** : The candidate selected after a short listing process which may include personal interview of short listed candidates, would be considered for engagement purely on contract basis initially for a period of eleven months, extendable subject to functional requirements and suitability.

5) **Remuneration**: Remuneration shall be Rupees One Lakh per month, all inclusive.

6) **Application process**: Persons desirous of being considered for the Consultancy assignment are required to submit their applications as per proforma stated below along with detailed bio data and copies of credentials (duly attested by Gazetted officer) addressed to **Shri Sanjeev Chadha, Director (PMSSY), Room No. 407-A Wing, Nirman Bhavan, New Delhi 110011** in person, or by Regd. Post / Speed Post **by or before 27 October 2014**.

  
9.10.14

(L. Chandrasekharan)

Under Secretary to the Govt. of India  
Telefax-23061975

#### Proforma of application

- (a) Position applied for:
- (b) Name:
- (c) Postal address:
- (d) Mobile No.:
- (e) E-mail ID:
- (f) Qualification in detail. Enclose detailed biodata
- (g) Experience (in chronological order): Enclose detailed biodata
- (h) Photograph: Affix coloured passport size photograph
- (i) Integrity certificate from current/previous employer. If PPO is available, attach copy.
- (j) **Declaration**: I hereby declare that the statement filled in my application is true and correct and nothing has been hidden. I am willing to take up the assignment within two weeks of offer of appointment.
- (k) Signature
- (l) Date:, Place: